



# Employer Overview for Curry Connect

The Center for Career Development at Curry College offers employers access to Curry Connect to post and seek candidates for full time, part-time, and internship positions. All submissions are subject to approval by the Center for Career Development.

**Please note:** *We do not allow temporary or community positions to be posted in the database. Contact our office for additional information.*

## **Get Started:**

Visit: <https://www.myinterfase.com/curry/employer>

## **New Users:**

Select "*Click Here To Register*" to create a new account.

**Step 1:** Complete all required (\*) sections

**Step 2:** Click Register button. You will receive an email notification within 1-2 business days regarding the status of your posting. If you do not receive this email, please contact our office.

**Step 3:** If not already done so, please post a position.

## **Currents Users:**

**Step 1:** Enter username and password

**Step 2:** Select Login.

## **Positions:**

### **To post a new position:**

**Step 1:** Hover over **My Jobs** and select **New Job**. Complete all required fields and select save.

### **To view your positions :**

**Step 1:** Hover over **My Jobs** and select **Job List**. You may update and edit any of your postings currently in the database.

## **Students:**

**Step 1:** Select Search. Choose you criteria and click on SEARCH.

**Step 2:** To view all available students, just click on SEARCH.

*\*Note– students are not required to upload their resumes to the Curry Connect system.*

Each page contains information and instructions to assist with Curry Connect. For additional support, please contact the Center for Career Development at: [careerdevelopment@curry.edu](mailto:careerdevelopment@curry.edu) or 617-333-2195.